Dear Councillor,

You are hereby summoned to attend the **Meeting of** **Kinnerley Parish Council** to take place on **24th June 2024 at** **Kinnerley Parish** **Hall**, to deal with the matters set out in the agenda below.

It may be necessary to restrict the number of members of the public at the meeting at any one time. Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Presentation by Stephen Hilton on proposals to improve mobile telephone signal in the Kinnerley Parish area**

**Agenda**

1. **Apologies for absence**
2. **Declarations of interest and dispensations -** To note declarations of interest and consider/grant any requests for dispensation.
3. **Minutes of Council –** To approve the minutes of the Parish Council meeting held on 20th May 2024, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **To receive a Police report**
6. Local Policing Charter – review of priorities
7. **To support in principle the steps being proposed to improve mobile telephone services in the Kinnerley Parish area and receive a report on recent discussions regarding Project Gigabit**
8. **To report any Highways or other parish matters**
   1. Parochial Charities report
   2. Perching bench – implications for the Parish Council
   3. Shropshire Council Town and Parish Councils Post Interim Findings Consultation - Presentation slides – circulated for information
   4. To consider and determine a) the re-installation of the wicket gate to Halston Field; b) locking the gate or affixing a sign asking for it to be kept closed when not in use
9. **Planning – see appendix A**
10. **Planning decisions for information**
11. **Planning applications/appeals for decision** - To consider and determine response(s)
12. **Financial Matters**
    1. To note Receipts to end of May 2024: £17,891.92 NF
    2. To approve Payments – see appendix B.
    3. To approve Bank Reconciliation, see appendix B
    4. To approve revised draft Financial Regulations
    5. Annual Governance and Accountability Return
       1. To review the annual bank reconciliation
       2. To receive the Annual Internal Audit Report and agree any actions.
       3. To approve and sign The Annual Governance Statement
       4. To approve and sign The Accounting Statement
       5. To approve the commencement date for the exercise of public rights
       6. To note the annual accounts information – previously circulated
    6. To resolve to pay a proportion of the Clerk’s SLCC fee – up to a maximum of £190
13. **Items for consideration at the July meeting –** not for discussion or debate at this meeting
14. **Date and time of next meeting –** 22nd July 2024, 7 p.m., Kinnerley Parish Hall

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

|  |
| --- |
| 1. **24/01231/FUL:** Knockin Heath Garage Knockin Heath SY10 8EA: [Erection of two additional commercial buildings and all associated works](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SAYY5TTDGO800&activeTab=summary)   **Status: Refused**   1. **24/01518/FUL:** Bankfields House Dovaston SY10 8DR: Erection of a garage and general storage building   **Status: Granted**  **b) Planning applications for decision:**   1. **24/02117/FUL**:  11 Willow Grove Kinnerley SY10 8EZ: [Rear extension and pitched roof porch](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SEB9E3TDI3N00&activeTab=summary) 2. **24/01988/FUL:**  Cross Keys Inn Kinnerley SY10 8DB: [Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SDTZSGTD07U00&activeTab=summary)      1. **24/01913/FUL:** Hall Farm Kinnerley SY10 8DH: [Proposed first floor balcony at rear together with internal alterations](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SDJAE8TD0BN00&activeTab=summary) |
|  |
|  |

**Appendix B**

* 1. **Known payments for approval: June 2024**

|  |  |  |
| --- | --- | --- |
| MI&TEM Pritchard | grounds m'nance | 815.14 |
| Shropshire Council | electricity | 278.17 |
| Unity Trust | bank fee | 18.00 |
| Cartridge Save | toner | 66.23 |
| Cartridge Save | Cartridges (contribution) | 30.00 |
| AEDDonate | defib repairs | 258.00 |
| HMRC | tax | 163.80 |
| Clerk | salary | 655.20 |
| JDH | audit | 356.40 |
| Total |  | **2,640.94** |

* 1. **Bank Reconciliation to 31st May 2024**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2025 | | |
|  |  |  |
| Date: | 24/06/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2024 |  | 51,366.31 |
| Add: Receipts to date |  | 43,084.92 |
| Less: Payments to date |  | 6,772.91 |
|  |  |  |
| Closing balance per accounts to date |  | **87,678.32** |
|  |  |  |
| Balance per Unity Trust bank statement as at 31/05/24 |  | 87,678.32 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **87,678.32** |
|  |  | - |