Dear Councillor,

You are hereby summoned to attend the **Meeting of** **Kinnerley Parish Council** to take place on **23rd September 2024** to start at **7pm** in **Kinnerley Parish** **Hall**, to deal with the matters set out in the agenda below.

Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **Apologies for absence –** Cllr Mandy Chapman, Cllr James Peto
2. **Declarations of interest and dispensations -** To note declarations of interest and consider/grant any requests for dispensation.
3. **Minutes of Council –** To approve the minutes of the Parish Council meeting held on 22nd July 2024, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **To receive a Police report -** circulated
6. **To report any Highways or other parish matters**
   1. To receive a report on discussions with Freedom Fibre
   2. To receive an update regarding improvements to mobile phone signal – Stephen Hilton
   3. To receive a report on a meeting regarding Crew Green Bridge
7. **Planning – see appendix A**
8. **Planning decisions for information**
9. **Planning applications/appeals for decision** - To consider and determine response(s)
10. **To note:** response to Local Plan consultation – previously circulated
11. **Financial Matters**
    1. To note Receipts to date (September 2024): anonymous donation for remembrance wreath (£30); EMG grant (£650)
    2. To approve Payments – see appendix B
    3. To approve Bank Reconciliation, see appendix B
    4. To note the outcome of the external audit – attached
    5. To consider and determine grant application from Maesbrook Village Hall - attached
12. **Items for consideration at the October meeting –** not for discussion or debate at this meeting
13. **Date and time of next meeting –** 28th October 2024, 7 p.m., Maesbrook Village Hall

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

1. 24/02117/FUL: 11 Willow Grove Kinnerley SY10 8EZ; Rear extension and pitched roof porch

Decision: Granted

1. 24/01669/FUL:  Kynaston Cottage Kynaston Kinnerley SY10 8EF: [Single storey extension to kitchen](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SCKA8RTDHE700&activeTab=summary)

Decision: Granted

1. 24/02964/AMP: Proposed Dwelling East of Baldin Oak Dovaston; Non-Material Amendment for the revised location of the property relating to planning application 23/05188/FUL

Decision: Refused

1. 24/02440/FUL  Argoed Road Kinnerley; [New field access](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SFLJN8TDIME00&activeTab=summary)

Decision: Granted

1. 24/01988/FUL:  Cross Keys Inn Kinnerley SY10 8DB; Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes

Decision: Granted

1. 24/02689/FUL: Chestnut Cottage, Chapel Lane, Knockin Heath, Oswestry, Shropshire, SY10 8ED; Loft extension and conversion.

Decision: Refused

**b) Planning applications for decision:**

1. 24/03320/LBC:  Cross Keys Inn Kinnerley SY10 8DB: Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes

(note 24/01988/FUL, granted)

1. 24/03230/DIS:  Kynaston Cottage Kynaston SY10 8EF; [Discharge of Condition 3 (Materials) relating to 24/01669/FUL for the erection of a single storey extension to kitchen](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SIKA0OTD01M00&activeTab=summary)
2. 24/03432/FUL: Trafford Lodge, Dovaston, Kinnerley, SY10 8DP; Conversion of loft space into living accommodation including installation of 5no. dormer windows, a new window and Velux window
3. 24/03391/VAR: Proposed Dwelling East of Baldin Oak, Dovaston; Variation of Condition No. 2 attached to permission 23/05188/FUL dated 30 January 2024

**Appendix B**

* 1. **Known payments for approval since the July 2024 meeting**

|  |  |  |
| --- | --- | --- |
| **August** |  |  |
| Shropshire Council | Electricity | £278.17 |
| RoSPA | play inspections | £187.20 |
| Pritchard | gnds m'nance | £815.14 |
| HMRC | tax | £327.60 |
| clerk | pay | £491.40 |
| EW Owen | noticeboard install | £45.00 |
|  |  |  |
| **September** |  |  |
| Clerk | lock etc | £34.18 |
| Pritchard | gnds m'nance | £815.14 |
| Pritchard | Grasscrete | £840.00 |
| KPH | room hire | £20.00 |
| AEDdonate | battery | £353.99 |
| PKF | audit | £252.00 |
| Bank | fee | £18.00 |
| HMRC | tax | £409.50 |
| Clerk | salary | £409.50 |
|  |  |  |
|  |  | £5,296.82 |

* 1. **Bank Reconciliation to 31st August 2024**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2025 | | |
|  |  |  |
| Date: | 31/08/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2024 |  | 51,366.31 |
| Add: Receipts to date |  | 43,114.92 |
| Less: Payments to date |  | 13,795.93 |
|  |  |  |
| Closing balance per accounts to date |  | **80,685.30** |
|  |  |  |
| Balance per Unity Trust bank statement as at 31/08/24 |  | 80,685.30 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **80,685.30** |
|  |  | - |