Dear Councillor,

You are hereby summoned to the **Meeting of** **Kinnerley Parish Council** to take place on **25th November 2024** to start at **7pm** in **Kinnerley Parish Hall**, to deal with the matters set out in the agenda below.

Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **To note apologies for absence**
2. **To note declarations of interest and consider requests for dispensation**
3. **To approve the Minutes of the Council Meeting held on** 28th October, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **To receive a Police report –** 
   1. Presentation and discussion led by Inspector Claire Greenaway
6. **To report any Highways or other parish matters**
   1. To receive an update regarding Freedom Fibre
   2. To note a report back from discussions with representatives of Kinnerley Parish Hall regarding outdoor adult gym equipment and Halston Field Gate/access
   3. To approve the use of the playing field for the Kinnerley Beer Festival May 25
   4. To determine a response to the Government’s consultation on remote/hybrid meetings and proxy voting
7. **Planning – see appendix A**
8. **To receive a presentation regarding proposals for the Kinnerley shop**
9. **Planning decisions for information**
10. **Planning applications/appeals for decision** - To consider and determine response(s)
11. **To delegate authority for determining responses to planning applications to the Chairman, relevant ward councillors and Parish Clerk**
12. **Financial Matters**
    1. To note Receipts to end of October 2024: none
    2. To approve Payments – see appendix B
    3. To approve Bank Reconciliation, see appendix B
    4. To receive an update regarding the setting up of a deposit account and agree next steps
    5. To note nationally agreed pay award (£0.62p per hour), backdated to 1st April 2024
    6. To agree to replace the noticeboard at Knockin Heath/Dovaston
    7. **To delegate authority for dealing with urgent financial matters and payments to the Chairman, Vice-Chairman and Parish Clerk**
13. **Items for consideration at the January meeting –** not for discussion or debate at this meeting
14. **Date and time of next meeting –** 27th January 2024, 7 p.m., Kinnerley Parish Hall

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

1. **24/03320/LBC:** Cross Keys Inn, Kinnerley, Shropshire, SY10 8DB

Proposal: Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes

**Decision: Withdrawn**

1. **24/03432/FUL:** Trafford Lodge, Dovaston, Shropshire, SY10 8DP

Proposal: Conversion of loft space into living accommodation including installation of 5no. dormer windows, a new window and Velux window

**Decision: Grant Permission**

**b) Planning applications for decision:**

1. **24/04281/OUT:** Land at Greenfields Farm, Maesbrook,

Proposal: Outline application for the erection of 4No dwellings (all matters reserved)

1. **24/04072/FUL:** The Heathwaen, Kinnerley Road, Kinnerley, SY10 8DA

Proposal: Extensions and alterations to dwelling

1. **24/04120/OUT** Land South of B4398 Maesbrook Shropshire.

Proposal: Outline application residential development the erection of 4No. detached dwellings

**Appendix B**

* 1. **Known payments for approval at the November 2024 meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| Lyreco |  | paper | 21.42 |
| Pritchards |  | grounds m'nance | 935.14 |
| AEDDonate |  | Kinnerley pads | 161.99 |
| KPH |  | Room hire | 20.00 |
| HMRC |  | Tax | 430.40 |
| Clerk |  | Pay (incl backpay) | 646.52 |
| Unity |  | bank charges | 6.00 |
| Total |  |  | 2,221.47 |

* 1. **Bank Reconciliation to 31st October 2024**

|  |  |  |  |
| --- | --- | --- | --- |
| Financial year ending 31st March 2025 | | | |
|  |  |  |  |
| Date: |  | 31/10/2024 |  |
|  |  |  |  |
|  |  |  | **£** |
| **CASH BOOK** | |  |  |
| Opening balance 1 April 2024 | | | 51,366.31 |
| Add: Receipts to date | |  | 43,764.92 |
| Less: Payments to date | | | 21,312.38 |
|  |  |  |  |
| Closing balance per accounts to date | | | **73,818.85** |
|  |  |  |  |
| Balance per Unity Trust bank statement as at 30/09/24 | | | 73,818.85 |
|  |  |  |  |
| Less: any unpresented cheques | | |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Add: any un-banked cheques | | |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances | | | **73,818.85** |
|  |  |  | - |