Minutes of the **Meeting of** **Kinnerley Parish Council** on **24th June 2024 at** **Kinnerley Parish** **Hall**

**Present:** Cllrs Nick Barclay, Mandy Chapman, Mark Cuthbert- Brown, Charles Green (Chairman), Richard Greening, Desmond Hudson, Lorraine Jones, Maurice Jones, Alan Lewis, Sharon Quayle

**In attendance:** 6 members of the public, Ian Cruise-Taylor, Parish Clerk

**Presentation by Stephen Hilton on proposals to improve mobile telephone signal in the Kinnerley Parish area**

The Council received a presentation from former Councillor Stephen Hilton regarding proposals being made for improvements to mobile telephone signal in the Kinnerley parish area. A company working under the Government’s Project Gigabit programme is working with Shropshire Council to develop plans to install a new mast which would lead to the prospect of improvements to the mobile phone service in Kinnerley Parish.

1. **Apologies for absence:** Council noted apologies from Cllr James Peto, and Cllr Vince Hunt (Shropshire Council)
2. **Declarations of interest and dispensations –** There were no declarations of interest to consider or requests for dispensation.
3. **Minutes of Council –** Council unanimously approved the minutes of the Parish Council meeting held on 20th May 2024, for signature by the Chairman, with the exception of the need to clarify the title and location of the Helicopter Noise Liaison Group.
4. **Public participation session**

A member of the public provided information for the council on a planning proposal.

A member of the public speaking on behalf of the Kinnerley Parish Hall Committee thanked the Council for installing a new gate at the entrance to Halston Field and recommended to the Council that under item 5fd it should lock the gate and not re-install the wicket gate. Council noted the recommendations

A member of the public, speaking on behalf of the Kinnerley Parish Hall Committee thanked the Council for its grant to install kickboards on the former tennis court on Halston Field and for its agreement to the playing field being used for the successful Kinnerley Beer Festival, and for arranging for the grass to be cut.

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council) – none available
3. **To receive a report from Clerk, to include action log – and agree any next steps**. Council noted the report and agreed by majority thatthe Council should accept the offer of 50% of the Environmental Maintenance Grant applied for from Shropshire Council, in respect of the proposal to install at least one boundary ‘gate’.
4. **To receive a report back on any developments regarding flooding and agree any next steps. The Chairman reported:**
* **SVWMS consultation:** The Council submitted its response to the consultation
* **MIDB:** he had attended the latest quarterly MIDB meeting, at which the annual AGAR was signed off, amongst other things and he had on their behalf, attended a meeting of the **Upper Severn Catchment Partnership Group** at whichat least 9 different partner organisations were present. The discussion was aimed at getting healthy river catchments on that catchment wide basis, and how funding could be obtained from the private sector. The meeting was reminded of the importance of getting farmers who would implement them involved.
1. **To receive a Police report**
2. Local Policing Charter – review of priorities – it was agreed that speeding, substance misuse, theft from outbuildings (particularly agricultural) and ‘phishing’ mobile scams should be the priorities
3. **To support in principle the steps being proposed to improve mobile telephone services in the Kinnerley Parish area and receive a report on recent discussions regarding Project Gigabit –** Council agreed to support in principle the proposed improvement in mobile phone signals/reception and noted that discussions with the Project Gigabit project led locally by Freedom Fibre were continuing particularly seeking clarification about the exact location of any new poles; the reason existing poles weren’t being utilised and communications with the local community. A meeting with Council representatives had been promised by Freedom Fibre
4. **To report any Highways or other parish matters**
	1. Parochial Charities report – Cllr Lorraine Jones reported that the trustees had met twice in 2023 and that due to a change in trustees a new bank mandate was being sought
	2. Perching bench – implications for the Parish Council – Council received an update and agreed that the bench should be located as close as possible to the wall and at an equivalent height to reduce risks of harm to users. The Parish Council will then formally take ownership and add the bench to its asset register
	3. Shropshire Council Town and Parish Councils Post Interim Findings Consultation - Presentation slides – circulated for information - noted
	4. To consider and determine a) the re-installation of the wicket gate to Halston Field; b) locking the gate or affixing a sign asking for it to be kept closed when not in use. Council determined not to re-install the wicket gate (which could then be used to replace the unserviceable stile), to seek to improve the hardcore surface at that location and agreed to fit a combination lock to the main gate for a trial period
	5. The clerk to take appropriate action regarding overgrown hedges on Bankfields Lane; to report obscured traffic signs throughout the parish; overgrown verges on footpaths in Maesbrook and to follow up on the installation of a dog bin in Maesbrook
5. **Planning – see appendix A**
6. **Planning decisions for information**
7. **Planning applications/appeals for decision** - To consider and determine response(s)
8. **Financial Matters**
	1. Council noted Receipts to end of May 2024: £17,891.92 NF
	2. Council approved the Payments – see appendix B.
	3. Council approved the Bank Reconciliation, see appendix B
	4. Council approved the revised draft Financial Regulations
	5. Annual Governance and Accountability Return
		1. Council reviewed and noted the annual bank reconciliation
		2. Council received the Annual Internal Audit Report and noted its contents
		3. Council completed and approved The Annual Governance Statement for signature
		4. Council approved The Accounting Statement for signature
		5. Council approved the commencement date for the exercise of public rights
		6. Council noted the annual accounts information – previously circulated
		7. Council resolved to pay a proportion of the Clerk’s SLCC fee – up to a maximum of £190
9. **Items for consideration at the July meeting –** not for discussion or debate at this meeting:
* Resolutions for delegated authority for August
1. **Date and time of next meeting –** 22nd July 2024, 7 p.m., Kinnerley Parish Hall

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

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| 1. **24/01231/FUL:** Knockin Heath Garage Knockin Heath SY10 8EA: [Erection of two additional commercial buildings and all associated works](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SAYY5TTDGO800&activeTab=summary)

**Status: Refused**1. **24/01518/FUL:** Bankfields House Dovaston SY10 8DR: Erection of a garage and general storage building

**Status: Granted****b) Planning applications for decision:**1. **24/02117/FUL**:  11 Willow Grove Kinnerley SY10 8EZ: [Rear extension and pitched roof porch](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SEB9E3TDI3N00&activeTab=summary)– **Decision:** no comment (by majority)
2. **24/01988/FUL:**  Cross Keys Inn Kinnerley SY10 8DB: [Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SDTZSGTD07U00&activeTab=summary)– **Decision:** Council supports the proposal in principle to ensure the economic viability of a local heritage asset, however any heritage implications need to be taken into account.

 1. **24/01913/FUL:** Hall Farm Kinnerley SY10 8DH: [Proposed first floor balcony at rear together with internal alterations](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SDJAE8TD0BN00&activeTab=summary)– **Decision:** No comment
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**Appendix B**

* 1. **Known payments for approval: June 2024**

|  |  |  |
| --- | --- | --- |
| MI&TEM Pritchard | grounds m'nance | 815.14 |
| Shropshire Council | electricity | 278.17 |
| Unity Trust | bank fee | 18.00 |
| Cartridge Save | toner | 66.23 |
| Cartridge Save | Cartridges (contribution) | 30.00 |
| AEDDonate | defib repairs | 258.00 |
| HMRC | tax | 163.80 |
| Clerk | salary | 655.20 |
| JDH | audit | 356.40 |
|  Total |   | **2,640.94** |

* 1. **Bank Reconciliation to 31st May 2024**

|  |
| --- |
| Financial year ending 31st March 2025 |
|  |  |  |
| Date:  | 24/06/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2024 |  | 51,366.31 |
| Add: Receipts to date |  | 43,084.92 |
| Less: Payments to date |  | 6,772.91 |
|  |  |  |
| Closing balance per accounts to date |  | **87,678.32** |
|  |  |  |
| Balance per Unity Trust bank statement as at 31/05/24 |  | 87,678.32 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |   |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |  |  |
|  |   |  |
|  |  | 0.00 |
| Total reconciled balances |  | **87,678.32** |
|  |  | -  |